
YOUTH PARTNERSHIPS OFFICER

JULY 2022



Location:	Parkville
Division:	Strategy and Policy: Orygen Institute
Classification/ Salary Range:	\$75,000 pro rata
Employment type:	Part time .5FTE to 30 June 2023
Position reports to:	Associate Director Government Relations and Policy

1. POSITION SUMMARY

The Orygen Institute is a policy think tank built on Orygen's track record for innovation and impact. We push the boundaries and go beyond current thinking by proposing new policy ideas and approaches to advance the mental health and wellbeing of young people.

This exciting role requires demonstrated experience in youth and community organization partnership development, understanding of the principles of meaningful youth engagement and project management experience.

Working within the Strategy and Policy domain the incumbent will work on agreed activities to identify, establish and develop partnerships between youth focused and youth led organisations and the Orygen Institute – Orygen's policy think tank.

The role will require excellent engagement and project management skills. Reporting to the Associate Director, Government Relations and Policy, and with direction and support from the Senior Advocacy and Engagement Advisor, the Youth Partnerships Officer will possess the capability and capacity to facilitate opportunities for youth-led and youth-focused partner organisations to co-design, inform and/or participate in policy outputs, strategic directions, communications and events of the Orygen Institute.

2. POSITION CONTEXT

Orygen delivers cutting-edge research, policy development, innovative clinical services, and evidence-based training and education for the mental health workforce to ensure that there is continuous improvement in the treatments and care provided to young people experiencing mental ill-health.

We are a complex organisation. Our activities and workforce are diverse and include:

- Five headspace centres in Craigieburn, Glenroy, Melton, Sunshine and Werribee that deliver primary clinical services to young people and are operated by Orygen.
- The Centre for Youth Mental Health, a University of Melbourne research and teaching department that is wholly seconded into Orygen. Centre staff are provided with Orygen email addresses and have the use of Orygen systems.
- Orygen Specialist Program (formerly referred to as Orygen Youth Health Clinical Program), a tertiary clinical service that is currently operated by North Western Mental Health, co-located with us at Parkville, Sunshine and Glenroy and also operating at sites

in Footscray, and Wyndham. Whilst not under the governance of Orygen, Orygen Specialist Program works in close partnership with us.

- Orygen Digital, which develops and rolls out online clinical platforms that are fully integrated with 'in-person' clinical services.
- A training and development unit providing online and face to face training for the mental health workforce both nationally and internationally.
- A policy think tank drawing on Orygen's research and clinical expertise and partnering and collaborating with key content experts from Australia and around the world to advise government policymakers.
- Centralised professional support functions enabling the organisation to achieve strategic and operational objectives.

3. ABOUT ORYGEN

VISION	Young people to enjoy optimal mental health as they grow into adulthood.
MISSION	Reduce the impact of mental ill-health on young people, their families and society.
VALUES	Respect, accountability, teamwork, excellence & innovation.
COMMITMENTS	First Nations people of Australia, young people and their families, LGBTIQA+ people & culturally and linguistically diverse people.

4. KEY RESPONSIBILITIES AND OUTCOMES

The Youth Partnerships Officer will:

- Identify and establish partnerships with youth focused and with youth-led organisations across Australia.
- Identify opportunities for youth organisation partners to participate in Orygen institute events and engagements and support the participation of young people connected to these youth organisations, working closely with the Senior Advocacy and Engagement Advisor and Policy Manager.
- Organise specific events, trainings and knowledge sharing opportunities related to youth mental health policy for youth partner organisations and young people engaged in partner organisations.
- Participate in the development of the Orygen Institute strategy and drive the implementation of that strategy as it relates to engagement and partnership with youth organisations and young people.
- As relevant, identify opportunities to share success stories and partnership examples and work with the Orygen Institute to share these stories.
- Comply with and support others to comply with Orygen's policies and procedures, including taking appropriate action to hold others accountable and promote a workplace culture that is safe, diverse and inclusive.

5. SELECTION CRITERIA

The following criteria must be met for consideration for this position:

5.1 Essential

- Tertiary qualification in community development, community services, youth work, social work, social policy or equivalent.
- Experience building and sustaining strong partnerships with youth or community organisation partners.
- Clearly held value on the importance of working with young people collaboratively, equitably, and intentionally.
- Ability to effectively communicate with senior management and other key stakeholders

- Ability to build and develop strong working relationships with internal and external stakeholders
- Project management expertise with an ability to move projects forward from inception to implementation to completion.

5.2 Desirable

- An understanding of the present policy context in relation to youth mental health
- Experience working in mental health on strategic projects and programs.

6. SPECIAL REQUIREMENTS

- Unrestricted right to live and work in Australia.
- A current National Police Check will be required.
- Any offer of employment is conditional upon receipt and maintenance of a satisfactory Working with Children Check.
- You may be required to work across more than one of Orygen's sites, which are currently located within the north and west of Melbourne.
- In line with Government guidelines, this position may need to be based at home during certain periods. As such a reliable internet connection will be required.
- Successful applicants will be required to provide proof of COVID-19 Vaccination prior to commencement.

7. ACKNOWLEDGEMENT

Confirming this position description has been read and understood by:

Name:	
Signature:	
Date:	